

# DRAWING ROOM

MADRID 27 FEB /3 MAR 2019

**APPLICATION FORM**

## GENERAL INFORMATION

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EVENT	DRAWING ROOM MADRID 2019	
ORGANIZED BY	EXHIBIT ART MANAGEMENT SL / CIF: B39825567	
VENUE	Palacio Santa Bárbara. Calle Hortaleza 87, 28004 Madrid	
WEB	www.drawingroom.es	
e-mail	info@drawingroom.es	
FAIR DIRECTOR	Mónica Álvarez Careaga	cell phone + 34 606 458 099
EXHIBITORS	Carmen Lascurain Gómez	cell phone + 34 630 836 960

## SCHEDULE

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ARTWORK DELIVERY AND INSTALLATION	Tuesday 26 February
PRESS, COLLECTORS AND PROFESSIONALS PREVIEW	Wednesday 27 February. 8.00 pm
PUBLIC OPENING HOURS	Thursday 28 February. 12:00 to 9:30 pm Friday 1 March. 12:00 to 9:30 pm Saturday 2 March. 12:00 to 9:30 pm Sunday 3 March. 12:00 to 6:00 pm
DISMANTLING	Sunday 3 March. 6:00 pm to 12:00 pm

## APPLICATION

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Application will be open until 30 NOVEMBER 2018  
Notification of acceptance before 10 DECEMBER 2018

HOW TO MAKE THE APPLICATION: Please, after saving this document as "Gallery\_Name\_registration.pdf" send this form signed with support material (images, etc.) to Drawing Room 2019 only by e-mail to: [info@drawingroom.es](mailto:info@drawingroom.es)

GALLERY NAME (VAT NUMBER)

ADDRESS

COUNTRY

TELEPHONE

GALLERY DIRECTOR

CONTACT

EMAIL

WEB

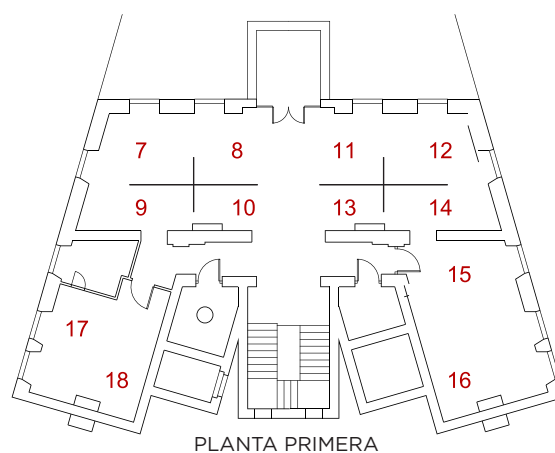
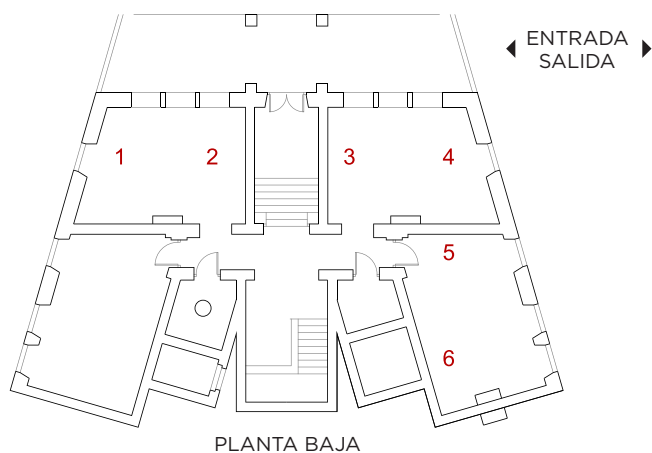
## DATA BANK TRANSFER

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BANK	Laboral Kutxa
CURRENT ACCOUNT HOLDER	Exhibit Art Management SL
CONCEPT	GALLERY NAME / Drawing Room Madrid 2019
BANK ACCOUNT	3035 0351 27 3510013179
Swift/BIC Code	CLPEES2MXXX
IBAN	ES64-3035 0351 27 3510013179

### PRICES AND DIMENSIONS OF SPACES

These drafts may not correspond to the final plan



#### 18 SPACES (Max. three artists)

Price: 3.300 Euros (VAT NOT INCLUDED)

- Every space can receive projects by ONE, TWO OR THREE ARTISTS.
- The organization of the fair decides the location of the galleries guided by the criteria of balance and harmony of the contents.
- The exhibitor accepts that the organization of the fair can make suggestions during the assembly of the stands guided by the same criteria.

#### FAIR DATES

- 30 NOVEMBER 2018 Application deadline.  
10 DECEMBER 2018 Notification of acceptance.  
20 DECEMBER 2018 First payment: 1000 Euros.  
The booth reservation will only be effective after the first payment.  
20 JANUARY 2019 Second payment: 2.300 Euros (VAT NOT INCLUDED)  
Non-fulfillment of the second payment in the agreed term results in the loss of the booth reservation. The first payment will not be refunded.  
30 JANUARY 2019 Additional orders.

#### INCLUDED

- General Lighting
- Signalling
- Daily cleaning
- Limited storage in common space
- 10 tickets for Vernissage
- 20 tickets for general access
- General insurance
- Wifi
- 1 table and 2 seats

#### NOT INCLUDED

- Telephone Connection
- Parking for exhibitors
- Custom duties or taxes
- Storage and transportation of artworks
- Staff for assembly and dismantling
- Insurance of works of art or other objects at the fair

#### ADDITIONAL ORDERS

- Spotlights (80 Euros)
- Plugs (40 Euros)
- Walls (300 Euros / meter)

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## **PROJECT**

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Artists showed in DRAWING ROOM (Maximum 3) and **brief explanation** of exhibition project (please, attach to email at least 2 images on JPG)

The signed registration form confirms that the exhibitor understands and agrees the rules of DRAWING ROOM fair, well as everything indicated in this form. The collected information will be used for promotional purpose.

GALLERY NAME / DATE

EXHIBIT ART MANAGEMENT SL

**EXHIBIT**  
INTERNATIONAL ART MANAGEMENT